

Room Hire Information Sheet

Room Hire at Micro Concepts

Micro Concepts already run a number of Autodesk Authorised training courses with hundreds of candidates attending every year to improve their skills in everything from AutoCAD to Autodesk Inventor software.

Micro Concepts are now making their 1st class training rooms available for hire.

This now means your company is able to hire a room as a fully equipped IT training suite or use as a conference or meeting room in a quality professional setting.

Room Details

The room available is equipped to a very high standard with full ceiling mounted projection systems, comfy seating, air conditioning, stationery and high specification machines for each user including an instructor led machine.

The room itself will accommodate 7-8 people and is set up in a unique training style making it easy for attendees to see a front screen and easy for an instructor to get round the room. The room is suitable for hands on training sessions or even examinations. Also included is a meeting area with comfy sofa and tea and coffee making facilities.

Room Specification

7 Pc's
Instructor Pc
SVGA Ceiling Projector
Flipchart/Pens
Air Conditioning
Pads/Pens
Tea/Coffee and biscuits



Set-up

The room will be fully prepared and ready for you when you turn up. All equipment is fully tested and of a very high standard. You will be given a contact onsite for the day who will act as a point of contact throughout your event.

There will be an extra cost if the room is required in advance for set-up outside of office hours. It may be possible for us to do the set-up for you and this may be chargeable. Please contact us for further details.

<p>Availability Monday to Friday 9am – 5pm</p>	<p>We can arrange for you to come into the room from 8.30am. If you require access outside of these hours please contact us to discuss further. An additional cost may apply. If you wish to view the room in advance please let us know.</p>
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Room Cost
£249+VAT per day inclusive of tea/coffee and biscuits
Lunch provided at £10 per delegate for pub lunch if required

If you require further information or wish to check availability for a reservation please contact us:

<p>Micro Concepts Grain House, Mill Court Great Shelford Cambridge CB22 5LD</p> <p>T: +44 (0) 1223 716200 E: info@microconcepts.co.uk</p>	
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